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## LeADself ASSESSMENT INSTRUCTIONS

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The LeADself Assessment will help you understand your current leadership abilities based on the 6PLeadership framework. You will respond to a series of questions about the leader behaviors you enact in your role. By answering honestly and considering your typical leadership behaviors, the LeADself assessment will yield more fruitful results that you can use to understand your current leadership attitudes and behaviors, create goals to develop strengths and areas of growth, and craft your leader development plan (LDP).

### Directions:

- 1) Click on the following link: <https://www.eventbrite.com/e/leadself-assessment-tickets-90900593121>
- 2) Click "Register" in the green box.
- 3) Click "Enter promo code" in blue lettering near the top of the screen, enter the code **Polaris2020**, and click "Apply."
- 4) The promo code will give you a \$20 discount to cover the cost of the assessment, free to you as a member of Polaris. You have the option to register for the LeADself Assessment only (free) or the LeADself Assessment with a 30-minute debrief with a LeAD certified coach for the discounted cost of \$35. To make your selection, use the drop-down menu, and select the number 1.
- 5) Click "Checkout" at the bottom of the page.
- 6) The next page will ask for your contact information, including your name and email. If you select the option that includes a coaching debrief, you will also be instructed to provide payment information. Click "Register" in the orange box at the bottom.
- 7) Your browser will automatically be directed to the LeADself Assessment Registration page. Provide your name and email so that the link to take the assessment can be sent to your inbox. We ask you to respond to demographic questions before completing the registration.
- 8) Once registration is complete, the link to take the LeADself Assessment will be emailed to you. Be sure to navigate through the end of the registration page to trigger the email.
- 9) Check for an email from LeAD Labs with the subject line "LeADself Assessment Link" and click the link provided in the body of the email to start the assessment.
  - a. Sometimes survey links are flagged as "spam" in email filters. If you do not see the email in your main inbox, please also check your spam folder. You can also try adding "noreply@qemailserver.com" and "lead.360@cgu.edu" to your contact or accepted email list.
  - b. If you do not receive the email within 5-10 minutes, please contact [lead360@cgu.edu](mailto:lead360@cgu.edu)
- 10) Upon completing the LeADself Assessment, we provide the option to review your Feedback Report immediately online or via email. If you choose to review the report immediately, it will not be emailed to you until you finish clicking through the report.



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- c. If you do not receive the LeADself Feedback Report via email within 5-10 minutes of completing the assessment or reviewing it online, please contact [lead360@cgu.edu](mailto:lead360@cgu.edu)

**Helpful tips for the LeADself:**

- Striving for self-awareness is an important step in your leadership development journey. Identifying areas of strength and weakness is the beginning of establishing a plan for development.
- Personal development is the greatest investment you will ever make. We understand that this process may be difficult, and we applaud you for taking the time to take this assessment to know who you are now.
- This assessment is about how you perceive your leadership attitudes and behaviors now, NOT who you can or will become by the end of this program and beyond.
- Understanding your leadership attitudes and behaviors through feedback and self-awareness is an important life-long learning endeavor. This process allows you to focus your attention and efforts on maximizing your leadership strengths and understanding where you can grow.
- Through this process, you may serve as a role model for others in your organization to develop more effective leadership abilities by first understanding where you are currently. It provides you with an experience you may choose to use to inspire other leaders to develop and bond with others who are going through or will go through this process.